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**EXECUTIVE BOARD MEETING MINUTES**

**Friday, July 19, 2013- 12:00 pm – 1:00 pm**

**Sheraton Denver Downtown Hotel, Governors Square 16, Concourse Level**

**Denver, CO**

1. Call to Order, Roll Call, Introduction of Guests guests –

Attend: sign in sheet

II. Approval of Minutes from March 17, 2013- Washington DC

 No quorum

III. President’s Report- Don

1. Tribute to Barb Cook had moment of silence

Maybe do a scholarship on a regional basis, could use framework that Colorado does – sells raffle tickets

Scholarship for residents for college

Barbara Cook Memorial Scholarship

Assign to member services

Lucy – start with a $1,000 from the regional budget

Ed- think about what could happen in the future with other regional members if they pass away

Patti asked if we should involve Barb’s daughter – will do this after the framework is established

1. Results of 2013 Election of Officers – officers take office in October after the Cleveland conference

Don was concerned that we vote so early in the year before the new officers take office

Dave has list of new Board officers

1. Plan for New Board Transition/ Orientation – at meeting in Cleveland invite new members

Prior to meeting send out job duties and then have a conference call for orientation

IV. Treasurer’s Report

1. YTD Financial Report – cash $22,078 , total of $45,590

Dues are needed from CO and UT

Nothing unusual in expenses

Revenue will increase next week with CO conference revenue sharing and reimbursement of Dave’s cost

1. Change Fiscal Year to Calendar Year (update) – file regular tax return and then will file a short return as of 12/31

V. Old Business

 A. 2013 Regional Conference Wrap-up- Dave – profit exceeded goal, $7897 will be paid to Mountain Plains from conference profit, CO will also pay for coordinator fee

$69000 in registrations

$51000 in sponsorships

Patti asked how many people attended ethics training – it was 15 people

Ed asked about conference evaluations – Dave said they were good

Don said he heard good comments from those attending the conference

1. Regional Conference Future Discussion – Don thanked Dave for the survey

Budget will be a reason for not attending future conferences

Not much targeted to small housing authorities

Focus more on training at conferences

State would not have their conference during the year the state hosts the regional conference

Next conference will be in ND/SD

Don thinks we should be flexible with the timing of the regional conference

Sherri would propose we have the regional conference in Deadwood but the states will discuss options

Patti said we need to try to draw in some non-traditional NAHRO people with some diverse training opportunities

VI. New Business

1. SD Bylaws Changes for Approval – Sherri – minor changes, included electronic voting, changed to agencies

Motion to accept changes to bylaws – Ed

Ann seconded the motion

Approved – to be ratified by electronic vote

1. Web Page Upgrade – Dave – web page is 7 years old, there is a security hole, Dave cannot upload files to our web page without creating a security risk

Will present different options to Board in October

Alan – attended a session that talked about smart phones – make website accessible on smart phones

NAHRO website is not compatible with smart phones – Craig M. said that national NAHRO is looking at this

1. Patti discussed appointments to national committees

VPs are automatically appointed to national committees

Preston will make final presidential appts by the end of the month

NAHRO is looking at increasing diversity in appointments

BOG just approved a diversity policy

Preston and Patti will receive information about committee members who are disruptive during committee meetings and those persons may lose their committee appointments

Barb’s position on BOG will remain vacant at this time

Have member services review what bylaws say about BOG appointments

VII. Committee Reports

 A. Housing Ann Horton

 B. CR&D Lynn Fundingsland

 C. Professional Development Sherry Scudder

 D. Member Services Revonda Stordahl

 E. Commissioners Joan Smith

 F. B&A Don May

 G. International Ed Talbot

 H. Legislative Network Ismael Guerrero

 I. State Reports Chapter Presidents

VIII. Next Meeting- NAHRO Annual Conference. Cleveland, Ohio. Details TBA

IX. Adjournment 1:15 pm